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**MINUTES OF THE 9TH MEETING OF THE BOARD OF GOVERNORS OF
CEFNARM HELD ON 27TH JULY 2012 AT 11 AM IN THE
5TH FLOOR MINI CONFERENCE HALL, ARANYA BHAVAN, HYDERABAD**

The Ninth Meeting of the Board of Governors of CEFNARM was convened on 27th July 2012 at 11 am in the mini conference hall, 5th floor, Aranya Bhavan, Hyderabad.

Members Present :

Sl.No.	Name	Designation
1	Sri Hitesh Malhotra, IFS	Prl.CCF Andhra Pradesh (HoFF) & Ex-Officio Chairman, CEFNARM,
2	Sri Onkar Singh, IFS	Spl. Prl. Chief Conseravtor of Forests (Dev), & Ex-Officio Member
3	Sri B.S.S. Reddy, IFS	Addl. PCCF (HRD) & Ex-Officio Member.
4	Sri P.K. Sharma, IFS	Addl. PCCF (IT), & Ex-Officio Member.
5	Sri K.D.R. Jayakumar, IFS	The Special Secretary (Forests) to Government, & Ex-Officio Member
6	Sri P. Raghuveer, IFS,	Addl.Prl. Conservator Forests Director General CEFNARM, Ex-Officio Vice Chair Person,
7	B. Venkateshwar Rao, ACF.,	Dy. Director /Joint Secretary CEFNARM & Ex-Officio Member

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The following members were not present due to other pre occupation.

1. Mr. M. Chandrasekhar ASCI
2. Mr. M.S.R. Murthy, NRSC
3. Mr. R.S. Sharath, Lanco Foundation
4. Mr. Ratna Reddy, CESS

Sri P. Raghuveer IFS welcomed the members of the Board of Governors of CEFNARM and placed the agenda items for discussion. He has highlighted the action taken on the resolutions made in the 8th meeting of the Board.

1. Material on Forest Conservation Act compiled
2. Workshop on FCA for all stakeholders conducted
3. Foundation Stone for Training Centre laid
4. Training Programs under 13th FC entrusted to CEFNARM
5. 45 sets of GPS provided by IT wing
6. Workshop on FDA program conducted

The Chairman desired that the compilation on Forest Conservation Act be printed and disseminated to all field officers (500 copies).

The Director General (CEFNARM) appraised the Board members on the progress made since the last board meeting on 28th July 2011

1. Mid Term Evaluation of FDAs - completed for 10 FDAs in AP
2. Study Tour for Assam Forest Department designed and executed - 155 members in 3 groups
3. Earth Day, International Day for Biological Diversity and Environment Day celebrated in a befitting manner
4. As part of Corporate Social Responsibility collaborated with HSBC and CMS New Delhi in development of old quarry site at APFA Campus.
5. State Sports Meet and National Sports Camp organised.
6. Under 13th FC, organised 25 off campus trainings and 10 on campus trainings - 2059 field officers trained
7. Conducted 8 refresher trainings for DFE Gol exclusively for frontline staff - 2 weeks duration (180 officers)
8. Organised 10 day vacation training program for children on Natural Resources Management in collaboration with Aravalli Foundation and MoEF
9. Organised a workshop for all stakeholders on Forest Conservation Act

10. Designed and organised 10 day special training program on nursery & plantations for plantation managers & supervisors of Rural Development - 2 batches (94 members)

11. Organised one week training program for IFS officers on "Micro Credit & Micro Enterprise Management" (23 officers)

12. Taken up Consultancy work for NBA Chennai on documentation of Biodiversity conservation for Livelihood enhancement

The Vice Chairperson and DG (CEFNARM) appraised the Board regarding the awarding of a consultancy work to CEFNARM by the National Biodiversity Authority, Chennai for documenting (25) case studies from Andhra Pradesh, where local communities / individuals have been conserving biodiversity and in the process getting enhanced livelihoods. The field work is in progress and the first draft is expected to be ready by end of August 2012. Six consultants have been engaged at a token honorarium of Rs.10,000 per case study and they along with faculty members of AP Forest Academy would be completing the 25 case studies. After peer review the final document would be sent to NBA for publication and dissemination during COP-11 at Hyderabad in October 2012. A side event and exhibition (as part of India pavilion) are also planned on this consultancy work during COP-11.

The accounts of CEFNARM for the financial year 2011-2012 audited by Chartered Accountant M/s Bapuji and Venkat Co. has been placed before the Board for approval. The opening balance as on 1st April 2011 is Rs.23,09,148. The receipts during the Financial Year 2011-12 amount to Rs.1,19,29,569 and the expenditure is Rs.70,82,905. An amount of Rs. 15,00,000 lakhs has been kept as FDR and the closing balance as on 31st March 2012 is Rs. 56,55,812. The DG (CEFNARM) has informed that the following are the Fixed Deposit Receipts of the CEFNARM consultancy work of CEFNARM by the National Biodiversity Authority.

1. Rs.49,33,717 - SBH, Dulapally

2. Rs.15,00,000 - SBH Dulapally

3. Rs.30,00,000 - Andhra Bank, Pet Bashirabad

4. Rs. 15,00,000 - Andhra Bank, Prashashan Nagar

TOTAL FDRs = Rs. 1,09,33,717

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Out of this Rs. 1,00,00,000 is to be reinvested in the Training Centre, APFA, Dulapally

The Vice Chairperson and DG (CEFNARM) has informed the Board that from the current financial year there is no specific allocation made under capacity building component of CAMPA for the following items

- Outsourcing Staff (security, housekeeping, lawns and gardens, drivers, training assistants, PTIs, Doctor, CAFÉ co-ordinator, etc)
- Vehicles - POL and maintenance
- Electricity and Water charges

- The requirement is minimum Rs.82 lakhs per annum for maintaining the training infrastructure and campus at Dulapally. This will increase further during this year with more infrastructure and trainings being taken up. During last financial year this amount was provided to APFA under CAMPA.

It is proposed to charge lodging expenses for trainings conducted departmentally @ Rs.200 per day per trainee for all the trainings conducted under CAMPA, FDA, 13th FC, etc. All the trainings under CAMPA to be outsourced as consultancy work to CEFNARM as per the approved rates of per day per trainee in the Annual Plan of Operations. This will enable CEFNARM to utilize the Training Support Services amount under CAMPA for meeting the annual maintenance costs as indicated above.

For providing additional services as part of the executive package it is proposed to enhance the rates as follows

ITEM	EXISTING RATE (Ordinary Package)	PROPOSED RATE
		EXECUTIVE PACKAGE
Accommodation (Executive Hostel)		
AC Rooms (Double occupancy)	Rs. 700 per day/Room	Rs.1500/per day/room
Non AC Rooms (Double occupancy)	Rs. 400 per day/Room	Rs.800 per day per room
Conference Hall (100 capacity) AC	Rs. 10,000 per day	Rs.14,000/per day per room
Conference Hall (100 capacity) Non-AC	RS. 6,000 per day	RS. 10,000 per day
Mini Conference Hall (50 Capacity) AC	Rs. 4,000 per day	Rs.8000 per day

The DG (CEFNARM) informed that Mrs. Phani Prasunamba W/o Late Sri KVS Babu IFS (Retired PCCF) has given Rs.5 lakhs to CEFNARM for awarding One Gold Medal with a cash award of Rs.25,000 to frontline staff every year on 15th August for outstanding work done in forestry sector. PCCF has finalised the scheme guidelines. An amount of Rs.5 lakhs given to CEFNARM is kept as FDR. The action may be ratified.

Upcoming programs being taken up by CEFNARM are briefed as follows

1. COP-11 - Side Event and Accommodation for international delegates in October 2012
2. Workshop for IFS officers on "Ecosystem Services Valuation and Policy Issues" on 1st and 2nd November 2012
3. One Week training program for IFS officers on "Biological Record Keeping Documentation and Biodiversity Valuation Principles" from 11th to 15th February 2013

Finally the Director General (CEFNARM) has informed the Board that as per the provisions of G.O. Ms.No. 65 EFS&T(For-II) dtd 27-5-08, four members have to be nominated by the Chairman from NGOs/Academic Institutions. The following members have been nominated

1. M. Chandrasekhar ASCI (attended 3 out of 7 Board meetings)
2. M.S.R. Murthy, NRSC (attended 2 out of 7 Board meetings)
3. R.S. Sharath, Lanco Foundation (attended 3 out of 7 Board meetings)
4. Ratna Reddy, CESS (attended 1 out of 7 Board meetings)

The term of the nominated members of the Board is 3 years and it is completed in January 2012.

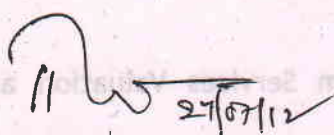
The Board has taken note of the activities taken by CEFNARM as indicated above and passed the following Resolutions:

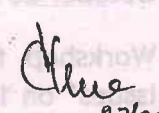
1. The Chairman desired that the compilation made by CEFNARM on Forest Conservation Act be printed and disseminated to all field officers (500 copies).
2. Noted the implementation of various activities taken up since the last meeting of the Board.
3. Approved the audited accounts for the Financial Year 2011-2012 as audited by the Chartered Accountants M/s Bapuji & Venkat Co.
4. Approved the proposal to charge accommodation charges @ Rs.200 per day per trainee for all the trainings conducted under CAMPA, 13th Finance Commission, FDA, etc
5. R.S. Sharath, Lanco Foundation (attended 3 out of 7 Board meetings)
6. Ratna Reddy, CESS (attended 1 out of 7 Board meetings)

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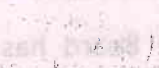
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5. It is decided to entrust the training programs under CAMPA to CEFNARM as a consultancy as per the approved unit rate of the CAMPA program
 6. The action taken in accepting Rs. 5 lakhs towards constituting KVS Babu Memorial Gold Medal is hereby ratified
 7. A fresh panel of members with suitable credentials be prepared and placed before the Chairman for nominating 4 members in place of the existing members, whose tenure is over.
 8. Regarding payment of sitting fee to serving forest officials as per the resolution no. 10 of the Board in its meeting held on 6th September 2008, the Board desired that it be placed before the next meeting.


 Ex-Officio Vice Chairman and
 Director General (CEFARM)
 (HoFF)


 Ex-Officio Chairman and
 Prl. Chief Conservator of Forests


 Ex-Officio Vice Chairman and
 Director General (CEFARM)
 (HoFF)


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